

# Assabet Interactive Instructions

<https://readingpl.assabetinteractive.com/museum-passes/by-museum/> Reserving Passes

<https://readingpl.assabetinteractive.com/admin/museum-passes-reservations-checkout.php> Checking Out

Login: [rdgcirc@noblenet.org](mailto:rdgcirc@noblenet.org) Password: w0nd...

Museum passes are limited to Reading residents and one pass per day, per family and two passes per week, per family for school vacation weeks, (excluding summer). **Patrons need to use their library card to reserve a pass.** Ask if patron is a Reading resident prior to booking.

## Create a Reservation

To create a reservation, go here: <https://readingpl.assabetinteractive.com/museum-passes/by-museum/> All the museums are listed. You can view by Date:

To choose a date for your reservation, please click on the number of the desired day.

MAY 2019

< PREVIOUS MONTH | TODAY | NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		21	22	23	24	25
26	27	28	29	30	31	

Or by Museum:

To select a museum, click "Details/Reserve", then select which Pass to reserve.



**Boating in Boston (Afternoon Session)**  
PO Box 99, Hopkinton, MA 01748  
617-299-3392 <http://www.boatinginboston.com/>  
[Details/Reserve]



**Boating in Boston (Morning Session)**  
PO Box 99, Hopkinton, MA 01748  
617-299-3392 <http://www.boatinginboston.com/>  
[Details/Reserve]



**Boston Children's Museum**  
308 Congress Street, Boston, MA 02210  
617-426-6500 <http://www.bostonchildrensmuseum.org/>  
[Details/Reserve]



**Boston Harbor Island Ferry**  
15 State Street, Suite 1100, Boston, MA 02109  
617-223-8666 <http://www.bostonharborislands.org/>  
[Details/Reserve]



**CuriousCity**  
205 Washington Street, Peabody, MA 01960  
401-724-7300 <http://www.curiouscitypeabody.org/>  
[Details/Reserve]

Click on the Details/Reserve link. This will bring up information about the pass and a blue Reserve a Pass box:



### Discovery Museum

177 Main Street, Acton, MA 01720

978-264-4200 <http://www.discoveryacton.org/>

[\[Collapse Details\]](#)

Acton's Discovery Museum, located on a 4-acre campus, is aimed at providing an environment in which play becomes a conduit for learning about science, technology, and nature. The museum's building contains a number of galleries dedicated to teaching scientific concepts in a fun, hands-on environment, as well as themed play spaces for younger visitors. Outdoors, Discovery Woods includes a nature playscape with a cargo net climb, nest swing and beaver lodges, as well as a treehouse with an observation deck and a bouncy bridge. There are opportunities to practice orienteering with provided maps and instructions on trails on the property. A museum shop is on the premises. The museum building is fully ADA compliant, with exhibits based on Universal Design principles.

[\[GET DIRECTIONS\]](#)

Categories: [Children](#), [Family](#), [Science](#)

#### PASS BENEFITS

This pass admits three people at half price to both museums. Both museums are open a staggered schedule in September.



[RESERVE A PASS](#)

Click that, choose your date on the calendar and then at the box with the library card listed, enter the library card number. You will come to a confirmation screen, verify the pass information, patron information and then click continue. All set!

## Checking out Museum Passes

First, a refresher:

Coupon and Printable Passes may be picked up at any time.

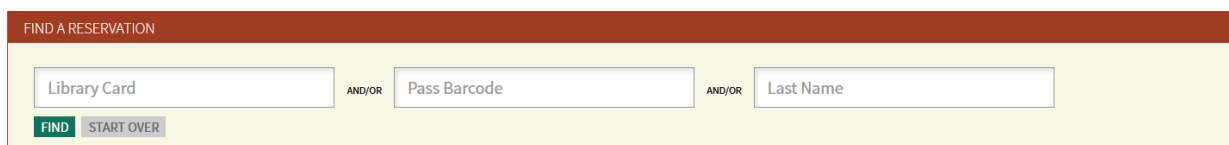
Patron must have card to check out passes.

Returnable Passes must be picked up the evening before or the day of use.

Go to Check Out Passes: <https://readingpl.assabetinteractive.com/admin/museum-passes-reservations-checkout.php>

Enter the Library Card Number.

Museum Passes: Check-out



The screenshot shows a search form titled "FIND A RESERVATION" with a dark red header. Below the header is a light green background containing three input fields: "Library Card", "Pass Barcode", and "Last Name". Each field is separated by the text "AND/OR". Below the input fields are two buttons: a green "FIND" button and a grey "START OVER" button.

Matching Reservations

Enter Library Card, Pass Barcode or Last Name...

This will bring up a list of Reserved Items for a Patron. Check that the Reservation is listed; verify the date or day of week (for returnable passes) and museum, click on the **Check-Out link** under options and that checks it out.

## Checking out Printable Passes

Printable passes may be printed offsite or at the library.

*More details to come!*

## Checking in Museum Passes

Click on the **Return Passes** link on the left hand side of the page:  
<https://readingpl.assabetinteractive.com/admin/museum-passes-reservations-return.php>

This will bring up this screen:

### Museum Passes: Return

Passes can be returned using one or more of the fields below. If searching by Pass Barcode alone and only one match is found, it will be automatically marked as Returned, otherwise you will have the option to manually confirm and process the correct record.

FIND A PASS CURRENTLY CHECKED OUT

<input type="text" value="Pass Barcode"/>	AND/OR	<input type="text" value="Last Name"/>	AND/OR	<input type="text" value="Library Card"/>
<input type="button" value="FIND"/>		<input type="button" value="START OVER"/>		

#### Matching Passes

Enter Pass Barcode, Last Name or Library Card...

## Cancel a Reservation

Click on **Reservations** on the left hand side of the page:  
<https://readingpl.assabetinteractive.com/admin/museum-passes-reservations.php> All current and future reservations will be listed.

When you see the one you want to cancel, click the view details button, then at the top of the screen click Cancel Reservation. Patrons with email will also have the option to cancel from home.

### Museum Passes: Reservations



Back to Reservations | Edit this Reservation  
Deny Reservation | Cancel Reservation | Delete Reservation | Email Reserver  
Mark Pass As Checked Out

deCordova Sculpture Park and Museum—deCordova Sculpture Park and Museum  
Mon, May 20, 2019